**Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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| **What would I like to give extra attention looking forward (intention)?** |
| **How can my colleagues see that I have a special focus on that (behavior) ?** |
| **When will I like to receive feedback on if there has been an improvement (follow up) ?** |
| **Who would I like to receive feedback from (appointment) ?** |